

9 October 1980

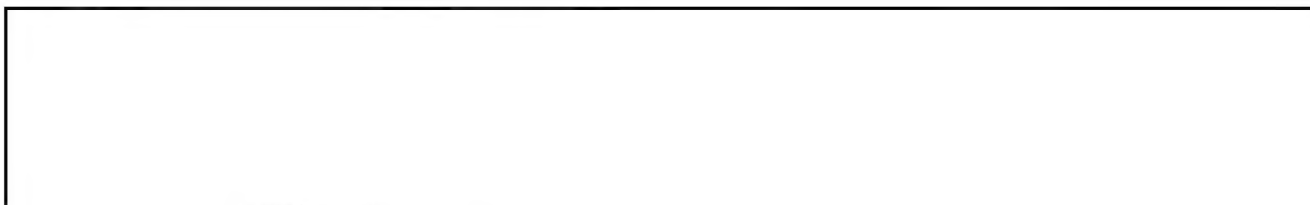
MEMORANDUM FOR: Deputy Director for Administration

FROM: James H. McDonald
Director of Logistics

SUBJECT: Report of Significant Logistics Activities -
Period Ending 9 October 1980 (U)

I. Significant Activities:

25X1

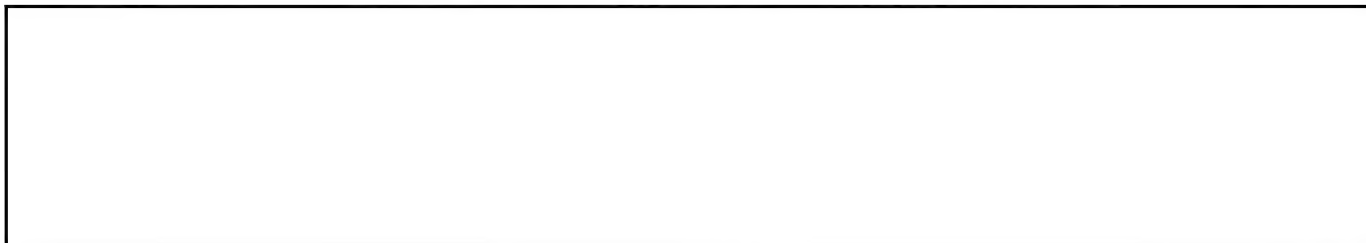


b. GSA Point Paper - A paper that outlines the CIA's relationship and problems with the General Services Administration (GSA) has been forwarded to the Deputy Directors, OGC, DDA Office Directors, and each division and staff in the Office of Logistics. Comments will be incorporated into the final paper which will be forwarded to the National Academy of Public Administration (NAPA) over the DCI's signature. The NAPA is under contract to evaluate services provided by GSA. The paper will provide the foundation to improve our relationship with and the responsiveness of the GSA.

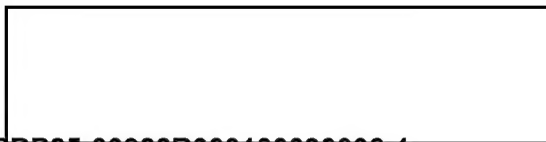
II. Matters of Possible Interest Developing During the Forthcoming Week:

Power Outage - Headquarters Building - On Monday, 13 October 1980, a federal holiday, there will be a test of a modified alternate power source feeder. Three five-second power interruptions are planned between 1100 and 1200 hours. An emergency generator will be in service to provide power to OC and ODP facilities. The remaining components in the Headquarters Building are being notified by memorandum of this scheduled work. (U)

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III. Matters of General Interest to Other Offices:

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c. P&PD Supply Cost Forecasts - The statistics below were taken from the few items ordered so far in FY-81 and compared to prices listed on P&PD's April Management Information System stock status run. The April cost figures are the ones used by P&PD to project FY-81 budget data for Object Class 2600. P&PD will continue to note price variances and build a more comprehensive database to get a more accurate picture of the price situation as FY-81 progresses.

(1)	Polychrome plates	up 31%
(2)	Phototypesetting film	up 63%
(3)	Datagraphix film	up 47%
(4)	Kodak polycontract paper	up 35%
(5)	Dupont high contrast paper	up 87%
(6)	Cover stock	up 30%
(7)	Dupont cronapaque film, 30" x 40"	up 64% (U)

d. DCI Briefing Material - A total of 18 four-color briefing charts were printed by P&PD on a priority basis during the past week in support of the DCI briefings of Presidential candidates. All of the short deadlines were met. (U)

e. Federal Depository Library Program - Software enhancements for the Printing and Photography Division's Federal Depository Library Program have been completed. The enhancements provide publications that are released to the public. This program is used by the Office of Public Affairs and the Information and Privacy Division to answer FOIA inquiries. (U)

f. Seventh Floor Thermostat Installations - A preconstruction meeting was held between GSA; Headquarters Engineering Branch, OL/RECD; and the construction contractor. Work is scheduled to begin the first part of November with a tentative completion date of late January 1981. The completion date will depend on the accessibility

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of areas during work days. If the contractor is allowed to progress at his own pace, he has determined that two thermostats an hour will be completely installed. All work will be monitored by Headquarters Engineering Branch who will also schedule work with occupants of the area. (U)

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James H. McDonald

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- 3 - DDA
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- 1 - OL/LSD
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- 1 - OL/P&PS
- 1 - OL/P&TS
- 1 - OL/PMS
- 1 - OL/SS
- 1 - OL/EO/SAB
- 1 - OL/EO/B&FB
- 1 - OL/EO/R&SB

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